

South Yorkshire Athletics Network Meeting

12th January 2011

3.00-5.00pm

Athletes Study
English Institute of Sport,
Sheffield

Attendees

Ashley Little (AL – SYAN NDO),
Janette Tomlins (JT- Wombwell SAC & BADG),
Steve Marshall (SM - HH & SADG),
Steve Gaines (SG - RH&AC & RADG),
Peter Moore (PM - Coach sub group)
Lisa Wright (LW - CM Lead),

John Howley, (JH - CoS),
Stuart Rogers (SR - SY Sport),
Kev Lincoln. (DAC & DADG),
Adam Brown (England Athletics)
Michelle Dent (MD - FDSO Yorkshire),
Marion Harrison (MH – Barnsley AC)

Minutes

Agenda item:	1. Welcome & Introductions & Apologies	Presenter: AL
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- ✓ Al welcomed everyone to the meeting.

Apologies were passed on from:

Roger Blades (RB- SYSAA), Andy Lee (AnL - England Athletics), Nick Gaywood (NG - PDM /SSP), Ryan Amos (RA – Sheffield Hallam University).

Agenda item:	2. Minute & Matters Arising	Presenter: AL
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- ✓ AL led the group through the action items from the previous meeting.
 - ✓ KL spoke with Shelley Holroyd and due to their lead with disability athletics; she doesn't see a visit necessary.
 - ✓ AL to continue with club visits and support Marion with Barnsley AC becoming more involved with the network. MH informed the group she was in discussions with Janet Shaw regarding a club visit.
 - ✓ AL confirmed the launch publicity costs were £243.25
 - ✓ AL informed the group that the website is under development, and the basic structure and template can be seen at www.syanet.co.uk
 - ✓ AB informed the group that he is organising a road running evening on the 7th February at EIS 7-9pm, the information has been emailed to the group.
 - ✓ SM asked AB why hold the event on the 7th, as there is a meeting on the 14th of Feb asking all road running clubs to attend as well at Don Valley, which may limit the numbers for the 7th. AB was unaware of this event and will look into it.
 - ✓ LW informed the group the £500 in the plan was originally to pay for the venue hire of the finals; however sports hall associates have confirmed they are paying for the venue, therefore this money has been freed up within the plan.
 - ✓ PM asked whether sports hall associates included transport, LW answered no.
 - ✓ AB is still waiting for the information regarding attendance at courses, AB has sent two emails asking for the information and AnL has sent one too, however both had not been replied to.
 - ✓ PM will ask Debbie Beresford for information on courses he runs in the future.
 - ✓ All agreed the minutes were an accurate record – SM proposed, JT seconded.
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Agenda item: **3. Coach Development Day / Coach Support** **Presenter:** AL

- ✓ AL updated the group that 14 coaches had booked/ re-booked on to the coach development day being held on the 22nd January. AL informed the group that PM will be delivering the PDP session, and had discussed with SG about payment. AL & SG proposed £30 per hour for PM plus travel expenses.
- ✓ The group discussed the different level of fees paid to coaches/ assistants/ tutors etc, and decided a table of hourly rates needs to be made by the network, so the network can be consistent on payments. PM informed the group that the flying coach rate is £50 for 1.5hrs. SR asked if EA have any recommendations for rates. AB & PM replied no, as it varies dependant on expertise and level.
- ✓ SR suggested the group look at Barnsley council's casual coaching rates as guidance.
- ✓ The group agreed to pay PM £30 per hour for the delivery and all agreed that travel expenses should be 40p per mile, which is the national average.
- ✓ AL informed the group the positive behaviour management workshop held on Tuesday 4th of January was a great success, 12 coaches attended ad provided lots of positive feedback.
- ✓ AB informed the group of the upcoming athletics 365 workshop to be run on Tuesday 1st of February. AL went and collected her athletics 365 coaches and athlete pack for the group to look over throughout the meeting.

Action Items	Person responsible	Deadline
Group to draw up a fee payment guidelines for coaches/ tutors etc	ALL	Next Meeting

Agenda item: **4. Network Newsletter Update** **Presenter:** AL

- ✓ AL informed the group that SR had attained quotes for both the newsletter and poster through sysport contractors.
- ✓ For 1000 newsletters (4x A4 sides) = £268.00, for 100 a5 posters = £121, which is within the budget.
- ✓ SR ensured the group it is an approved contractor and they will be printed in colour.
- ✓ SR informed the group that AL will produce a list of submission dates for the newsletters, which the group can work to in producing.
- ✓ The group all agreed on the price. SR/AL to process order.
- ✓ JT informed the group that Wombwell High School were pleased to be mentioned in the newsletter, ad have printed a couple of copies off to show around school, and to the head teacher.

Action Items	Person responsible	Deadline
AL to draw up a submission dates list and distribute to the network group	AL	Next Meeting
SR/AL to submit order for posters & newsletter	AL/SR	

Agenda item: **5. Fun In Athletics 2011 Update** **Presenter:** AL/SG

- ✓ AL informed the group that 23 athletes had registered their interest for the event, and 6 young leaders from Wales High School would be coming down to help officiate at the event.
- ✓ SG told the group that the date clashes with other competitions on the same day and the day after,

however due to the timing on the U11 sports hall athletics final on the 30th of January, there were a limited number of dates to be chosen from.

- ✓ PM informed the group that the SY team would need a lot of athletes, as it is 12 athletes of each gender per age group. SG stated that who ever turns up will probably definitely make the team. JH said he would try ad get a couple of coaches down to the event to support in officiating. SG informed the group that the trials will form the core of each team, however if clubs could feed athletes into make up the umbers then please do. Clubs to send AL information of any potential athletes.

Action items	Person responsible	Deadline
JH to see if any coaches can support the sports hall trials.	JH	15/01/11

Agenda item:**6. Quarterly Report****Presenter:** AL

- ✓ AL asked the group if they were all happy with the report, or if any amendments need to be made. All agreed that they were happy with the report, and it could be sent to EA.
- ✓ AL informed the group that the year 2 plan submission deadline remains at 28th April 2011.
- ✓ AB informed the group that SG & AL will be delivering a presentation to a panel on the 15th of September which will show all the networks successes and will support the year 2 plan in being accepted, and could offer an opportunity to apply for more funding if other networks in the north are under achieving. The panel will consist of AnL, Alex Copeland, a member of the regional council and AB.
- ✓ As the network year 2 will begin July, there will be interim funding for those months, and any under spend by the network will support the delivery of the year 2 plan over the interim.
- ✓ AB informed the group that he had spoke with Alex Copeland recently about his networks, and he had got feedback that the SYAN is working well, are consistently delivering and EA are happy with the network, so for us to keep on going.
- ✓ AB also informed the group that moving into year 2, the focus is on the clubs and sub groups taking more responsibility of projects in the plan, with AL overseeing and providing support. Clubs may decide to take one project to deliver out of the plan each, which will then prepare the network for year 3 and beyond. AL pointed out that this is already in existence through Doncaster AC with the disability projects for this year.
- ✓ SM mentioned Hallamshire are in discussions with EA regarding affiliations, as the club, and others in the network had received a letter about the decline in affiliated numbers and for a reply to be made within 2 weeks. The letter stated that it may affect the involvement within a network, as they may not be funded. However SM informed the group that clubs are getting an increase in members that do not want to compete, so therefore do not affiliate with EA, as it is not necessary.
- ✓ AB asked who sent the letter. SM to send AB a copy.
- ✓ SG informed the group that there was a lot of focus on last year's numbers. SM stated he doesn't want the network & clubs to plan projects if they will not have the finance to run the events and let athletes down.
- ✓ KL pointed out that Doncaster's affiliation fees are £1300-£1400 per year, and they look carefully at who is affiliated, as it is a lot of money to pay if some members will not compete at all.
- ✓ SG informed the group that the network will have approximately £5000 for the remaining two years after overheads and coordinators salary.

Action items

AL to send EA the quarterly report
 SM to send AB & AL a copy of the letter received.

Person responsible

AL
 SM

Deadline

30/01/11
 ASAP

Agenda item:**7. Network Spend / Budget Review****Presenter:** AL

- ✓ AL informed the group that the current spend to date without the cross country equipment and sports hall trials venue hire was £7408.37. LW informed the group that the £500 in the plan is freed up by sports hall associates paying for the venue hire, as mentioned earlier on.
- ✓ AB proposed that the group use some of the £500 to purchase some athletics 365 coach packs for the network clubs which will follow on from the athletics 365 workshop. AB stated that the group could put the implementation of athletics 365 in clubs in the year 2 plan, as he thinks it will be a component of the networks in future months.

- ✓ SG told the group he thinks in principle it's a good concept with excellent materials, however how to implement it in clubs is the difficult point. AB informed the group that the athletics 365 evening will provide information on how to implement it into clubs, however most of the concept is already taking place in clubs, and it's just a more structured approach to provide consistency.
- ✓ SG stated there is only 7 clubs that have junior sections, so the network would only need 7 packs. AL asked if the network wanted to buy 7 packs, one per club to begin the implementation. All agreed.
- ✓ AL asked SG if he was any further forward in finding a site for the container. SG informed the group that he is in discussions with Herringthorpe stadium on dimensions of the container and is looking to put the order in the next 3-4 weeks. AL enquired about insurance. SG is to find out whether it would be covered by Herringthorpe insurance.
- ✓ SM enquired what would be stored in it. SG informed the group that all the recently purchased XC equipment, the 2 gantry's the network has along with their generators, and future equipment.
- ✓ JH asked about hiring the gantry's for upcoming event at Don Valley. SG informed the gantries are £50 each per hire. JH provisionally booked the gantries for the 2nd of April.
- ✓ The group discussed setting up a bank account with KL stating it is preparing for the future. The group agreed on opening a bank account.

Action items	Person responsible	Deadline
AL to order 7 athletics 365 packs.	AL	Next Meeting
SG to discuss with Herringthorpe dimensions of a container, and pass order details on to AL.	SG	ASAP
AL to get information on opening a bank account & send a nomination form out for vice chair & treasurer.	AL	Next Meeting

Agenda item: 8. Schools Update

Presenter: LW

- ✓ LW began by giving the group a background of what is happening regarding competition managers and PDMs. In October there was an announcement stating there will be no SSP from March 2011 due to lack of funding. There was lots of speculation that followed, and stated budgets would go directly to the schools, but do not know how much.
- ✓ After such a uproar from the public, there was a slight u-turn made on the decision, schools will be given money to enable a SSCO to work 1 day a week, however there will be no more PLTs. The SSPs in SY will exist till July/ August 2011, each of the 10 SSP is looking into existing alone, and meetings are taking place to discuss the potential of it.
- ✓ Competition managers funding ends March 2011, LW recommends at the next schools sub group meeting the attendees look at sustainability and use the plan to look at the future and build on the work done to date. LW informed AL & SG that the meeting time had changed from 2-4pm to 1-3pm, and could AL book a room at EIS.
- ✓ LW suggested that the £500 in the plan could be used to pay for the coaches for each of the 10 schools to the final at £50 each.
- ✓ SG said the Rotherham relationships have been strong with schools competitions and events and informed the group of the upcoming XC on the 5th of Feb and 19th March.

Action items

Person responsible Deadline

AL to book room for 9th February 1-3pm

AL

ASAP

Agenda item: 9. AOB

Presenter: ALL

- ✓ The entire group thanked LW and wishes her good luck for the future.
- ✓ AB congratulated the group for going from strength to strength, and having positive feedback from Alex Copeland, and wants the network to keep delivering.
- ✓ AB told the group that the CCSOs are being challenged on different methods to promote clubs and networks, so AB is going to do case studies on 'a week in the life of....' So for clubs to get in touch with AB.
- ✓ JH informed the group that Run in England are looking to appoint a coordinator and are currently looking at setting up another meeting, which they want every club to send people to attend a coordinators course (number is to be 20 in total).
- ✓ PM informed the group that at the coach sub group meeting he had asked AI & AB to coordinate dates on workshops and events that are to be held, so coaches can see what is taking place and prevent confusion.
- ✓ PM also informed the group that there is no Barnsley AC rep attending the coach sub group – MH informed the group most of the club reps work during the day. AB & AL to arrange and follow up.
- ✓ JT informed the group that Wombwell SAC's club house has flooded and the go kart place opposite their track has offered the use of their facilities for the Wombwell 5k.
- ✓ SM & AL asked the group to think of ideas prior to the year 2 planning meeting.
- ✓ MD informed the group of the grant money for Playground to Podium sessions will still continue.
- ✓ SM informed MD that 4 young boys attended last year's sessions and have joined Hallamshire and are in an inclusive group.
- ✓ SG asked MD about the outcomes/outputs from the county assessment day that was held at EIS, MD told the group that statistics were set to Shelley, and athletes were invited, 6 out of 20 attended. MD said there is a gap within provision for sport specific regional days.
- ✓ AL thanked everyone for coming.

DATE OF NEXT MEETING: 1st February – SYAN Yr 2 Planning Session!