

# South Yorkshire Athletics Network Meeting

12<sup>th</sup> October 2011

1.00-3.00pm

Athletes Study  
English Institute of Sport,  
Sheffield

## Attendees

Ashley Little (AL – SYAN NDO),  
Janette Tomlins (JT- Wombwell SAC & BADG),  
Steve Gaines (SG - RH&AC & RADG),  
Stuart Rogers (SR - SY Sport),  
Kev Lincoln. (KL - DAC & DADG),  
Marion Harrison (MH – Barnsley AC)  
John Howley (JH – City of Sheffield AC)

## Minutes

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<b>Agenda item:</b>	<b>1. Welcome &amp; Introductions &amp; Apologies</b>	<b>Presenter:</b> SG
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- ✓ SG welcomed everyone to the meeting.

Apologies were passed on from:

Michelle Dent (MD - FDSO Yorkshire),  
Peter Moore (PM - Coach sub group) ,  
Roger Blades (RB- SYSAA).

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<b>Agenda item:</b>	<b>2 &amp; 3. Minute &amp; Matters Arising &amp; Year 1 Summary</b>	<b>Presenter:</b> SG
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- ✓ SG stated that the time and date of the meeting had been agreed with everyone. JH had stated that if there is an emergency at work then that may result in him not attending.
  - ✓ SR informed the group that MD has recently changed roles, and is now working within SY sport as their equity officer. MD has stated that she will attend meetings that require disability or equity input, otherwise SR will be the CSP rep.
  - ✓ SG updated the group that the Y&HCC held their AGM. They have suspended running sessions until 2011/2012, with the group remaining constituted. PM is seeking sponsorship to resurrect sessions. 2013 will see 2 sessions being delivered if no sponsorship can be found. SG informed the group that the panel had stated that the coach development days in the networks year 2 plan must be ran by the sub group and not in collaboration with Y&HCC.
  - ✓ SG stated he has not raised the Park Run compliance with UKA – Action to be carried forward.
  - ✓ JT stated that there could be numerous ramifications.
  - ✓ MH said the runners' dot affiliate so unsure on the insurance.
  - ✓ SG stated there is a regional council meeting the following week which he will raise park runs.
  - ✓ JT said she can see both sides of the argument.
  - ✓ JH & KL arrived.
  - ✓ KL asked if the network had purchased a container.
  - ✓ SG replied yes, the container is situated at Herringthorpe stadium and SG updated the group on the proposed rental charge, which is still to be resolved.
  - ✓ SG updated the group on the Woodbourn Road Closure which took place on the 31<sup>st</sup> July 2011. SG informed the group that he and SM attended a meeting the week prior, to attempt at resolving the competition and training problems, particularly with throwing events. JH stated that if someone comes to
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Don Valley with more money than the athletics clubs then the club competitions will be moved. SG stated SIV will help in sourcing another venue.

- ✓ JH & SG informed the group of the difficulties Sheffield clubs are having trying to find a venue to practise throwing events at.
- ✓ All approved the previous meeting minutes.
- ✓ All approved the proposal of using some of the year 1 underspend to purchase some Athletics 365 technical cards and game bank resources.

Action Items	Person responsible	Deadline
SG to raise compliance issue with UKA	SG	ASAP

<b>Agenda item:</b>	<b>4 &amp; 5. Panel Presentation &amp; Recommendations</b>	<b>Presenter:</b> SG/AL/SR
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- ✓ AL handed out a copy of the panel's recommendations which was received by email.
- ✓ SG provided the group with information on the panel, and the process that AL/ SR & SG went through, and also went through the power point presentation delivered to the network panel.
- ✓ SG stated that he was unable to give the panel a financial statement for year 1 split into development budget and coordinator employment at the time, as there had been some underspend on the coordinators employment which AL, SR & SG were unaware of. SR informed the group that this had been reconciled with EA. SG informed the group that at the end of year 1 Alex Copeland had provided the network with an additional £5000 to cover the gap between April and September 2011. SR stated that he was to speak to Alex about the networks underspend and the additional £5000.
- ✓ SG said that the network had spent and delivered on all projects, and that the network is all ok for year 2.
- ✓ SG showed a weatherproof clipboard to the meeting group, and informed the group of his meeting with Terry Bailey. SG informed the group that the clipboards will be distributed to recognise the contribution by volunteers; TB has a database of SY officials. SG & TB to work with JT to distribute clipboards. JT to make a list of volunteers to receive a clipboard.

Action Items	Person responsible	Deadline
JT to make a list of officials to receive a clipboard	JT	ASAP
SG, JT & TB to work together on the distribution of clipboards	SG, JT, TB	ASAP

<b>Agenda item:</b>	<b>6. Year 2 Preparation &amp; prioritisation</b>	<b>Presenter:</b> ALL
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- ✓ AL went through the year 2 plan and pointed out the additions to the plan taking into account the panel's recommendations.
- ✓ KL stated that he feels like there has been no CCSO over the last few months ad he has felt like weight has fallen on AL. He stated that with their club mark issue, the CCSO support proved useful.
- ✓ SG stated that when HB was appointed she asked SG on his opinion on what to do, and SG stated that HB should react on anything that may arise.
- ✓ KL stated he has 7 people that would like to do their level 2 officials course. JT stated Wombwell has 3 people, and that we should aim to get it organised. SG stated that TB has asked clubs to identify people to do the courses, and he will look to deliver them.
- ✓ KL asked AL about the traffic management course being ran in Harrogate. AL to speak to Tina Beresford.

- ✓ KL informed the group of their parent evening to recruit volunteers. SG stated that the club volunteer workshop was originally aimed at Team managers, but if clubs could identify their priorities.
- ✓ AL informed the group of the network training sessions, where clubs can access event specific training through a different coach. Dave Walker has stated his interest on delivering a HJ session on a Friday night at EIS, and Veronica Boden is interested in delivering a Hurdles session on a Wednesday night at Don Valley. AL to send out information.
- ✓ The group then discussed the torch relay route, and it staying overnight in Sheffield. SR to follow up with dates.
- ✓ SG then raised the issues of the disability sub group meeting. KL stated he had tried 3 times to arrange a meeting, and put it on the back of the Doncaster disability development group. KL tried to link it with regional officers, however the agenda KL had mirrored that of MD, and the meetings never took place. SG stated that the SYAN structure shows a disability sub group and we want to maintain this. KL & MD to liaise about disability sub group.
- ✓ KL stated that their 2011 disability star track was successful with 50 attending. They are looking to run an open competition in August 2012.

Action Items	Person responsible	Deadline
Clubs to identify people to do level 1 officials & level 2 officials courses	ALL CLUBS	ASAP
AL to follow up Traffic management course places with Tina Beresford	AL	ASAP
Clubs to identify 2-3 key priorities for volunteer development	ALL	ASAP
AL to send out training sessions information	AL	ASAP
SR to find out dates of the torch relay in SY	SR	ASAP

- | Agenda item: | 7. Sportivate & Pop up Arena Update | Presenter: |
|--------------|-------------------------------------|------------|
|              |                                     | AL/SG/SR   |
- ✓ AL provided a summary of numbers attending the sportivate project, and stated that it hasn't been as successful as planned. SG stated there had a quick turnaround from submitting the bid, to being awarded the bid, then struggling to get the information in to schools on a quick turnaround.
  - ✓ KL stated that Barry Barnes has been promoting his sessions locally, and is looking at up to 34 attending.
  - ✓ SR provided an overview of Pop up Arena, stating it is a temporary stadium with a 100m track. Sheffield City Council had the original pilot at Westfield and for numerous reasons it didn't take place. It was then supposed to be linked in to UKSG's but Sainsbury's wouldn't allow it being placed at the venue as a conflict of interest. SR the informed the group that Sy Sport are to deliver a one week school/ after school and community programme in spring time. SG said there is a possibility of having a sprint track in Sheffield City Centre and link in to the torch relay or children's festival. SG stated that they need to be linked into exit routes ad increase the number partners of involved. There is a budget involved, and it is to be delivered in Sheffield. SR said the first thing to be done is find out which dates are suitable and which dates aren't, not only to have it in Sheffield but to fit in with the Pop up Arena company.
  - ✓ SG stated it's the first time it will have been used and SYAN will support it with resources ad through the event programme. Using it as a lead into 2012. SR said the only problem is the size of Pop up Area, and finding a suitable location. JT suggested using football clubs training grounds, SR said not in spring as their academies use them.

**Agenda item:****8. Sport makers & Coaching SY****Presenter** SR

- ✓ SR to send information out to network club reps. SR explained that sportmakers is part of the Olympic legacy for 16+, with the aim of getting 40,000 volunteers supporting activity for 16+. Simon Pugh is leading on the initiative for ST, and is linking in with volunteer centres, colleges, universities to increase volunteers in sport. SR stated the volunteers are given some initial inspirational training, an adidas tracksuit, and offered placements in clubs, with the volunteer database managed by SY Sport.
- ✓ SR then introduced Coaching SY, stating it's a sport package for coaches, where CPD opportunities can be given and updates on when qualifications are due to run out. SR to send information out about this and ask SP to attend the next meeting to present information on Coaching SY.

**Action Items****Person responsible****Deadline**

SR to send sports makers information out to clubs

SR

ASAP

**Agenda item:****9. AOB****Presenter** ALL

- ✓ JT informed the group that SYCAA have written a complaint about an incident that occurred at a different county fixture. A child got injured during a competition on the high jump bed, and had to wait 1 hour 50 minutes for the ambulance to arrive. JT wrote to East midlands ambulance, and this incident is being looked into, especially as the ambulance station is half a mile away from the track. The child needed an operation once arriving at hospital. And the acceptable time for an ambulance response is 19 minutes.
- ✓ KL stated that there is £250 to run a playground to podium session available, and for more information to contact MD. SR stated he thought it was to purchase equipment, although will check.
- ✓ SR stated the network need to begin to look at external funding/ other projects to ensure the networks sustainability.

**Date of Next Meeting: Wednesday 11<sup>th</sup> January 1pm-3pm**