

South Yorkshire Athletics Network Meeting

15th September 2010

4.00-6.00pm

Athletes Study
English Institute of Sport,
Sheffield

Attendees

Ashley Little (AL – SYAN NDO),
Janette Tomlins (JT- Wombwell SAC & BADG),
Steve Marshall (SM - HH & SADG),
Steve Gaines (SG - RH&AC & RADG),
Peter Moore (PM - Coach sub group)

John Howley, (JH - CoS),
Stuart Rogers (SR - SY Sport),
Andy Lee (AnL - England Athletics),
Kev Lincoln. (DAC & DADG),
Nick Gaywood (NG - PDM /SSP),

Minutes

Agenda item:	1. Welcome & Introductions	Presenter:	SG
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- ✓ SG welcomed everyone to the meeting and asked the group to introduce themselves.
- ✓ AL introduced herself and gave some background of her route to being SYAN NDO.
- ✓ SR to circulate an email with the official start date of AL.

Agenda item:	2. Apologies	Presenter:	SG
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Apologies were passed on from:

Emma Brady (EB - CCSO), Michelle Dent (MD - FDSO Yorkshire), Lisa Wright (LW - CM Lead), Roger Blades (RB- SYSAA), Adam Brown (AB – CCSO).

Agenda item:	3. Minutes & Matters Arising	Presenter:	SG
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- ✓ SG stated the minutes of the last meeting had been circulated and handed out spare copies for perusal.
- ✓ SR attended the SADG meeting and spoke of how the South Yorkshire approach links to the network, and how he could aid with this.
- ✓ Minutes accepted by all present as a true and accurate record of the previous meeting.
- ✓ SG still to sort out the website, he is struggling to find the new SY website. SYAN to make decision about developing a network website.
- ✓ MD is publishing and publicising SYAN and local clubs at the Sheffield Athletics Festival.
- ✓ SR handed out a copy of the payment process information and had a list of clubs that had completed and submitted their forms. The new SY Sport website will be launched in the next couple of weeks.
- ✓ KL has integrated their information into their induction process, with information in to their welcome pack and new athletes pack. KL feels everything else is done, except the playground to podium information. Copies of the information can be made, but at a cost. DAC can be used as a training ground for coaches to gain confidence and knowledge for disabled athletes.
- ✓ SG stated there is money in the plan for running training, development work and the induction of the information.
- ✓ AnL to put KL into contact with Shelley Q
- ✓ KL said there is a disability star track taking place on the 30th September for 4 hours. KL feels there is a

need to train up volunteers to overcome a lack of confidence and increase awareness.

- ✓ SG agreed and said Shelley should be involved to create generic and specific packs to be used by SY clubs. Although if there is an increase in disabled athletes are clubs and coaches prepared? Do they know if coaches are willing to do extra nights or sessions?
- ✓ PM gave an example of a disabled athlete completing a level 1 coaching course and is actively helping to lead sessions a his club.
- ✓ SM talked about the range covered within the word disability and suggested the attendance of Shelley to either the SYAN meeting or visit clubs on club nights.

KL informed the group that most of their disabled athletes rung up prior to attending their club night and it is this initial contact where you find out information on their disability.

Action Items	Person responsible	Deadline
Decide whether to have a network website	ALL	Next Meeting
AnL to put KL into contact with Shelley Q	AnL	Next Meeting
AnL/AL to contact Shelley to arrange visits	AnL/AL	Next Meeting

Agenda item:	4. Plan	Presenter: SG
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- ✓ Next quarterly review – put in launch costs, AL appointment, and progress to date on initiatives.
- ✓ Network flyer – SG stated he had no feedback given apart from JT, and EB suggested adding some photos on to them.
- ✓ Discussion took place on having one generic network flyer or localised borough flyers.
- ✓ JT suggested having both a local and generic flyers for use at different events. All agreed to having generic and localised flyers done, using the colours already decided.
- ✓ SM questioned about artwork, SG informed the group that EA has someone to do all the artwork and charges a small price.
- ✓ Coaching Sub Group up and running.
- ✓ AnL informed the group that the quarterly reviews need to be justified through facts and figures.
- ✓ SG informed the group that there will be 50 athletes attending the disability star track.
- ✓ A priority for the next quarter is to buy a storage container. However a venue for the container to be kept needs to be found. KL informed the group of Keepmoat stadium have agreed for them to have a container providing it is the correct colour scheme, although they are awaiting possible planning permission.
- ✓ Insurance to be looked into.
- ✓ SG & SR think 2 payments from EA have been given, SR & AnL to double check.
- ✓ SG informed the group that 10% of the network money may be used for coach education bursaries. EB has worked out that it is just under £2000 that the group could use. SG asked because AL hasn't been paid for the whole duration from May 09 – May 10, can the group use that money for the coach education bursaries?
- ✓ AnL stated we need to work out how much the group have saved on the salary and reallocate the money to other projects. SM wondered whether we could introduce a new project? AnL told the group to realign the plan quickly and start planning for year 2. All agreed on allocating the £2000 to coach bursaries.
- ✓ JT informed the group all the coach coordinators have been asked to gain number of interest for courses, therefore gaining a better understanding of how the bursaries can be used. PM informed the group of the closed course option, but it was better to use the bursaries. All agreed to let the coach sub group decide on the bursary numbers.
- ✓ Plan 7 – Group agreed a figure to be paid to Doncaster = £300 for coaching & £250 for work done to date = £550. Doncaster AC to be put on SYS SAP system to receive the money.

Action items	Person responsible	Deadline
KL to inform SG of Keepmoat Stadiums decision	KL	ASAP
Insurance for a storage container	ALL	Next Meeting
SR & ANL to check how many payments have been made by EA	SR & AnL	Next Meeting
SG to check up on how much the network has been awarded over the 3 years, revise yr 1 plan.	SG	ASAP
SR to sort out Doncaster AC on SAP system	SR	Next Meeting

Agenda item:**5. Coaching Sub Group Update****Presenter:** PM

- ✓ SG update AnL on coach plan, audit of clubs, development training, workshops.
- ✓ PM gave a brief update of the coaches meeting held on the 07/09/2010. Noted there has been no representative from Barnsley AC, and a decision needs to be made on whether to keep them in the Network. The Coach audit is underway, and EB has got a list of all those coaches who have completed the form, info emailed out. Noted that clubs are struggling to get the information back from coaches.
- ✓ SG suggested if coaches do not complete the forms, they should not be eligible for the workshops.
- ✓ Discussion took place over the new coaching structures and courses, PM informed the group that there is not a lot of courses prior to January within the local area.
- ✓ AnL informed the group that there is a lot of information being published on the new coach education structure. PM informed the group he is willing to take any questions the club has on the new structure and will put them towards Debbie Beresford. DB is also attending a Q&A session in Leeds on the 26th of September.
- ✓ Youth Development programme – EB has emailed some proposed dates to have the workshops on the 1st Tuesday of every month. Discussion took place on the possibility of changing the day of the week they are held on, due to clashes with club nights. PM will look into changing the dates proposed. There will be 7 workshops focussing on a variety of support for SYAN coaches, taking place at various locations. NG proposed promoting the workshops to primary schools, to aid teacher development in PE, which may increase workshop numbers.
- ✓ The first Yorkshire & Humberside development programme session will take place on the 26th of September at the John Charles Centre for Sport, Leeds, LS11 5DJ.
- ✓ The 6 disciplines were decided for the flying coaches. Some sessions may take place on club nights, but the agreed aim is to move to hosting network sessions, for athletic disciplines which most clubs struggle to coach e.g. steeplechase/throws etc. AnL said if this could be done, it would be a fantastic outcome.
- ✓ To help follow on from flying coach visits, the network agreed to club share resources, equipment, coaches and coaching sessions, enhancing the SYAN underlying principle of a 'multi club' approach.

Action items

PM to inform group of the questions he receives from clubs and the answers he receives.

Person responsible

PM

Deadline

Next Meeting

**Agenda
item:**

8. A.O.B

Presenter: ALL

- ✓ SG has had no feedback from the schools sub group, but knows they are finalising the information on the competition calendar.

- ✓ NG to find out information on the future of the PDM's and their workloads on or around the 20th of October with the new coalition government in place Although he is aware the new government have a focus on competition and competition pathways. NG is trying to focus on hosting the series of athletics events earlier in the year to allow progressions to the Barnsley championships to the south Yorkshire championships. But stated there is still a job to be done streamlining all events.

- ✓ JT informed the group the ESSA championships are being held a week earlier this year due to the diamond league.

- ✓ SM thinking about year 2

- ✓ SG SYAN meeting is to agree the plan for year 2, after information and feedback given from clubs and local athletics development groups.

- ✓ AnL stated for a May 2011 start for year 2, the plan needs to be submitted in February 2011. Whilst EB on maternity leave Adam Brown will be replacing her.

- ✓ PM – date of next coaches meeting = 08/11/2010 at 2pm at Keepmoat Stadium.

**Agenda
item:**

7. Date of Next Meeting

Presenter: ALL

- ✓ Next meeting – 23rd November 2010 – 3pm at EIS.